

# North Eastern Netball Association

## Injury Incident Report

### Section A: To be completed by injured person.

Club Name.....

Surname ..... Given Names .....

Address .....

Date of Birth .....

Contact Telephone Number.....

### Section B: To be completed by injured person.

Details of Accident/Incident

Time and date of accident .....

Place accident occurred .....

Description of accident .....

.....

Part of body injured .....

Type of injury .....

.....

Name of Witness(s) to accident .....

.....

Contact telephone number .....

### Section C: To be completed by your Club Secretary

Recommendations to prevent a similar accident/injury occurring in the future .....

.....

.....

Secretary's Name (Block Letters).....

Secretary's Signature.....

Date .....

**Return this form to your club secretary..... PTO**

# WHAT DO I DO WHEN I SUFFER AN INJURY?

1. Follow accepted first aid procedures – Stop performing/training etc immediately.

2. Report the injury to your Association/Club as soon as is reasonably possible. Complete North Eastern Netball Association ***Injury Incident Report*** – ***in PINK FOLDER located in RSMU Netball Clubrooms, or pink folder in RSMU Away Games Box.***

3. Complete ***Personal Injury Claim Form*** and contact '***Willis Australia Limited***' if assistance is needed with claim process

#### HEAD OFFICE

Level 5, 179 Elizabeth Street,  
SYDNEY NSW 2000

Phone **(02) 9285 4111** or local call cost only  
**1300 WILLIS (i.e 1300 945 547)**

Fax (02) 9283 5276

Email: [netball.au@willis.com](mailto:netball.au@willis.com)

Website: [www.willis.com.au](http://www.willis.com.au)

4. See a qualified medical practitioner – have them complete the relevant section on the claim form.

Send Completed Claim Form to;

Claims Services Australia

PO Box 2717

TAREN POINT NSW 2229

Phone (02) 9541 8423 or local call cost only 1300 363 413

Fax (02) 9524 9003

Email: [netballaustralia@claimsservices.com.au](mailto:netballaustralia@claimsservices.com.au)

5. See referred Professionals for treatment – if required.

7. Do not return to Netball until you are 100% fit.